

	大灣區城市(工作地點)	職位	空缺數量	公司/機構名稱	工作地址	工作簡介	學歷要求	工作要求	工作時間	薪酬(澳門元)	聯絡人	聯絡方式(電話)	聯絡方式(電郵)	招聘到期日(DD/MM/YY)
1	澳門	Manager	1	Sands China Ltd.	Sands China Ltd.	-Support the goals of the Director of Restaurant through diligent and proactive management of the F&B outlets -Monitor and discuss progress with the Director of Restaurant Operations and variances to financial goals	學士學位畢業	-Vocational Schooling or above -Minimum 5 years of related experience is required -Proficient communication skills in Chinese, Mandarin and English - Proficient in other languages such as Japanese or Korean is a plus	On shift	25001-30000	The Recruitment Team	853 81186293	sclcareer@sands.com.mo	01-05-2023
2	澳門	Assistant Manager	3	Sands China Ltd.	Sands China Ltd.	-Support the outlet manager to achieve the financial, service and other related goals -Work with team members in service and food or beverage preparation to formulate new promotional ideas -Liaise with kitchen and beverage preparation teams to maintain a smooth flow of service	學士學位畢業	-Vocational Schooling or above -Minimum 4 years of related experience is required -Proficient communication skills in Chinese, Mandarin and English - Proficient in other languages such as Japanese or Korean is a plus	On shift	20001-25000	The Recruitment Team	853 81186293	sclcareer@sands.com.mo	01-05-2023
3	澳門	Management Trainee	5	Sands China Ltd.	Sands China Ltd.	2-year intensive program Position Details: -Participants perform daily roles as Assistant Manager in the F&B service area -Rotation in signature restaurants & high volume restaurants - Provide opportunities to obtain international certification	學士學位畢業	-Bachelor degree or above -Proficient communication skills in Chinese, Mandarin and English - Proficient in other languages such as Japanese or Korean is a plus	On shift	16000	The Recruitment Team	853 81186293	sclcareer@sands.com.mo	01-05-2023
4	澳門	Captain	5	Sands China Ltd.	Sands China Ltd.	-To supervise and monitor the performance of F&B Servers -Monitor guest feedback on their experience in the outlet -Monitor and maintain cleanliness, sanitation and organization of assigned work areas	專科/副學士學位畢業	-Vocational Schooling or above -Minimum 2 years of related experience is required -Proficient communication skills in Chinese, Mandarin and English - Proficient in other languages such as Japanese or Korean is a plus	On shift	14000-16000	The Recruitment Team	853 81186293	sclcareer@sands.com.mo	01-05-2023
5	澳門	Bartender 1	5	Sands China Ltd.	Sands China Ltd.	-Prepare alcoholic and non-alcohol beverages, mix ingredients to prepare cocktails and garnishes -Possess deep knowledge of wine and spirits menu and service, beverage pairing and tastes -Ensure quality service in the dining room and serve beverages	--	-Primary School graduated or above -Minimum 5 years related experience is required -Recognized certification on alcoholic beverage (e.g. WSET) -Good communication skills in Chinese/Mandarin, capable in English speaking is an advantage - Proficient in other languages such as Japanese or Korean is a plus	On shift	16000	The Recruitment Team	853 81186293	sclcareer@sands.com.mo	01-05-2023
6	澳門	Bartender	5	Sands China Ltd.	Sands China Ltd.	-Prepare alcoholic and non-alcohol beverages, mix ingredients to prepare cocktails and garnishes -Possess deep knowledge of wine and spirits menu and service, beverage pairing and tastes -Ensure quality service in the dining room and serve beverages	--	-Primary School graduated or above -Minimum 1 year related experience is required -Good communication skills in Chinese/Mandarin, capable in English speaking is an advantage - Proficient in other languages such as Japanese or Korean is a plus	On shift	12000	The Recruitment Team	853 81186293	sclcareer@sands.com.mo	01-05-2023
7	澳門	Server	10	Sands China Ltd.	Sands China Ltd.	-Greet customers, present the menu and take food orders -Ensure quality service in the dining room and serve meals -Resolve guest complaints, provide assistance with their queries	--	-Primary School graduated or above -Minimum 1 year related experience is required -Good communication skills in Chinese/Mandarin, capable in English speaking is an advantage - Proficient in other languages such as Japanese or Korean is a plus	On shift	12000	The Recruitment Team	853 81186293	sclcareer@sands.com.mo	01-05-2023
8	澳門	Front Office - Guest Relations Officer	10	Sands China Ltd.	Sands China Ltd.	- Process the check-in and check-out processes in a timely and professional manner - Answer guest inquiries, resolve guest complaints and anticipate guest needs, respond promptly and decently to the guests and build rapport with the guests - Handle and process cash transaction	學士學位畢業	- Have a well-groomed, outstanding appearance and good attitude - 1 year of experience in 5-star Hotel related to Front Office/Front Desk operations is preferred - Fluent in Mandarin and English, and knowledgeable in Cantonese/Japanese/Korean is a plus	On shift	10001-15000	The Recruitment Team	853 81186293	sclcareer@sands.com.mo	01-05-2023
9	澳門	Concierge - Guest Relations Officer	5	Sands China Ltd.	Sands China Ltd.	- Assist guests on enquiries, reservation, ticketing, payment transaction and so on in a professional manner - Answer guests' inquiries in accordance with standard operating procedures, upscale hotel and entertainment facilities whenever appropriate - Resolve guest's complaint and refer to relevant departments for further follow up if necessary, notify supervisor or duty manager in time for handling the complaint	學士學位畢業	- Have a well-groomed, outstanding appearance and good attitude - 1 year of experience in 5-star Hotel related to Concierge operations is preferred - Fluent in Mandarin and English, and knowledgeable in Cantonese/Japanese/Korean is a plus	On shift	10001-15000	The Recruitment Team	853 81186293	sclcareer@sands.com.mo	01-05-2023

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10	澳門	F&B Coordinator	1	新八佰伴	新八佰伴(南灣及路氹店)	<ul style="list-style-type: none"> - As a Food & Beverage Coordinator you are responsible to support the Food & Beverage Management in the day-to-day operation by performing administrative and operational tasks, whereby your role will include key responsibilities such as: <ul style="list-style-type: none"> - Assist in controlling and analyzing quality levels of products and service, guest satisfaction, merchandising and marketing, operating costs and sanitation - Establish and maintain effective employee relations - Work closely with all functional teams to monitor / review / improve operational actions to drive business results. - Assist with the compilation of new menus and beverage lists - Attend and contribute to weekly Food & Beverage departmental meetings - Inform the Food & Beverage Department on a daily basis of all relevant information on operational matters - Oversee the preparation, presentation and service of Food and Beverage products to ensure highest quality at all times - Liaise with vendors on all F&B purchasing matters including sourcing, costing and reporting - Perform other job-related duties as requested 	學士學位畢業	<ul style="list-style-type: none"> - Ideally to have degree in operations management or related field - At least 1 year relevant experience in multi outlet operations in F&B industry - A good team leader, self-motivated, well-organized, highly independent and has strong sense of responsibility - Strong business acumen with cost conscious, result-driven and customer-oriented mindset - Understanding of general finance and budgeting - Ability to build consensus and relationships among managers, partners, and the team - Excellent communication skills, good command of spoken and writing English and Cantonese - A good team leader, self-motivated, well-organized, highly independent and has strong sense of responsibility - Knowledge of F&B operating system such as POS, Oracle, FBM etc. will be a definite advantage 	5 days per week	面議	Ms. Vu	+85387918937	hr@newyaohan.com	待定
11	澳門	服務員	10	新八佰伴	新八佰伴(南灣及路氹店)	<ul style="list-style-type: none"> - 為客人提供優質的客戶服務、設置餐桌、庫存管理、準備報告 - 能與同事和客人建立長遠關係 - 遵循上級指示工作 - 確保餐廳整體環境整潔、包括家具保養及保持個人衛生 - 參與店舖整體維護及清潔、從而達到食品品質超出預期 - 維護整體運作正常以達到標準規定 - 執行上司委派的其他相關工作 	學士學位畢業	<ul style="list-style-type: none"> - 最少一年間酒店或西餐廳工作經驗 - 具有團隊合作精神及實際接待顧客體驗 - 性格積極外向 - 具有良好溝通能力及客戶服務技巧 - 主動、獨立並能在壓力下處理多項任務 - 良好的英語、粵語和普通話講解能力 	On shift	面議	Ms. Vu	+85387918937	hr@newyaohan.com	待定
12	澳門	Customer Service Ambassador	3	新八佰伴	新八佰伴(南灣及路氹店)	<ul style="list-style-type: none"> - Reinforce excellent quality of service to project corporate image - Greet customers and provide assistance if they have special requests or questions - Demonstrate and strengthen selling and customer service skills on how to achieve more sales - Perform role model and inspire confidence level for frontline staff 	專科/副學士學位畢業	<ul style="list-style-type: none"> - Diploma or Degree holder in Hotel Management or related disciplines - Minimum 2 years of customer service experience, preferably in Retail, Tourism or Hospitality industry - Fluent in spoken and written English, Mandarin and Cantonese - Willing to work on shift - Excellent interpersonal and communication skills, with the ability to develop relationships - Self-motivated, problem solving skills, and result-oriented 	On shift	面議	Ms. Vu	+85387918937	hr@newyaohan.com	待定
13	廣州	前台接待員	2	廣州中心皇冠假日酒店	廣東省廣州市越秀區環市東路339號廣州中心皇冠假日酒店	<ul style="list-style-type: none"> - 負責所有與前台相關的活動，如接待、辦理入住和退房手續、給客人安排客房、外匯業務以及協助處理客人的問詢等。 	專科/副學士學位畢業	<ul style="list-style-type: none"> - 熟練使用微軟辦公軟件和前台系統。 - 履行入住、退房和換房手續，並確保所有資料都按照預訂情況完整的輸入酒店電腦系統。 - 保持庫存現金限額並保證每日對所收現金進行準確報告。 - 隨時以友好和乐于協助的態度迎接客人，並盡量了解和稱呼客人的名字。 	每天8小時，輪班制	10000以下	白紅灰	1371109908	isabel_pak@zr63.cn	待定
14	廣州	賓客關係員	2	廣州中心皇冠假日酒店	廣東省廣州市越秀區環市東路339號廣州中心皇冠假日酒店	<ul style="list-style-type: none"> - 在前任部經理的領導下根據洲際酒店管理集團的標準，盡最大能力，向所有部門給予支援性的功能輔助，並與客人和集團內的成員形成互動，跟酒店內各個部門的同事通力合作，發揚工作文化的五個核心價值:信任,誠實,尊重,團隊和為集團品牌服務。 	專科/副學士學位畢業	<ul style="list-style-type: none"> - 確保通過個人迅速、誠懇的服務態度，使客人在入住期間的滿意指數提升到最高限度。 - 確保每一位悅悅會俱樂部會員（洲際酒店的大使卡）享有會員應得的優惠政策及酒店安排的特殊用品，常住客及一些其他的貴賓同時享有特殊應有的重視和賓客服務。 - 處理客人的投訴並且跟蹤，解決客人投訴。 - 確保向行政樓層和行政俱樂部提供全方位的服務，最大程度的獲得賓客滿意度。 	每天8小時，輪班制	10000以下	白紅灰	1371109908	isabel_pak@zr63.cn	待定
15	廣州	中餐廳服務員	2	廣州中心皇冠假日酒店	廣東省廣州市越秀區環市東路339號廣州中心皇冠假日酒店	<ul style="list-style-type: none"> - 向賓客提供高效謙恭的服務，確保向賓客提供高品質的產品和服務，遵守當地關於衛生、安全相關要求與規定，以及相關酒店標準、當地政策或法律法規。 	專科/副學士學位畢業	<ul style="list-style-type: none"> - 良好的人際溝通能力和內省能力。 - 具有基本的英語書寫、閱讀以及溝通能力。 - 具有基本的數學計算能力 - 需要適應周末或節假日工作。 	每天8小時，輪班制	10000以下	白紅灰	1371109908	isabel_pak@zr63.cn	待定

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16	廣州	西餐厅服务员	2	广州中心皇冠假日酒店	广东省广州市越秀区环市东路339号广州中心皇冠假日酒店	通过对西餐厅的布置和移除，以谦恭和专业的态度为宾客和与会者提供高水平的服务来确保西餐厅的良好运作。通过管理西餐厅的运营使利润和宾客满意度最大化。	專科/副學士學位畢業	良好的人际沟通能力和自省能力。具有基本的英语书写、阅读以及沟通能力。具有基本的数学计算能力。需要适应周末或节假日工作。	每天8小时，轮班制	10000以下	白红庆	13711109908	isabel.pak@gz63.cn	待定
17	珠海	客務接待員	10	珠海長隆投資發展有限公司	珠海市橫琴富祥灣	接待客人辦理入住、退房手續。	專科/副學士學位畢業	1、形象氣質佳，溝通表達能力良好； 2、具備一定英文基礎，接受通宵班。	每日工作8小時，具體排班根據部門營運需求	面議	羅宇東	86-130-8582-9223	LUOYD@CHIMELONG.COM	長期有效
18	珠海	禮賓員	20	珠海長隆投資發展有限公司	珠海市橫琴富祥灣	1、為客人辦理寄存、提取行李； 2、服務客人，及時解答疑問。	專科/副學士學位畢業	1、形象氣質佳，溝通表達能力良好； 2、具備一定英文基礎，接受通宵班。	每日工作8小時，具體排班根據部門營運需求	面議	羅宇東	86-130-8582-9223	LUOYD@CHIMELONG.COM	長期有效
19	珠海	酒店餐飲服務員	50	珠海長隆投資發展有限公司	珠海市橫琴富祥灣	1、擺設餐台餐具，做好餐前的準備工作； 2、服務規範操作，做好迎賓、廳面整理。	專科/副學士學位畢業	1、服務意識良好，善於與人溝通交流； 2、接受兩頭班。	每日工作8小時，具體排班根據部門營運需求	面議	羅宇東	86-130-8582-9223	LUOYD@CHIMELONG.COM	長期有效
20	珠海	客房服務員	50	珠海長隆投資發展有限公司	珠海市橫琴富祥灣	完成客房整理清潔及服務工作。	專科/副學士學位畢業	吃苦耐劳，工作認真負責。	每日工作8小時，具體排班根據部門營運需求	面議	羅宇東	86-130-8582-9223	LUOYD@CHIMELONG.COM	長期有效

Remark: The information listed above were provided by the concerned companies. Interested parties are welcome to contact the concerned companies mentioned above directly.